Helpful Hints When Registering Online

Non-Credit Destiny Registration System

Please start your registration by either logging in or signing in as a new user.

Please note if you have an existing account with Penn State, you may receive an "Invalid Error" message when you log in (this is a result of being a new user to the non-credit Destiny registration system). If this occurs, please log in as a **new user**.

Select your Registration Package.

*****For new users,** complete the following sections then it will prompt you to the **Registration Package** page (note required items are indicated by a red asterisk*):

- Profile
 - for the date of birth question, select a date on the calendar to view the format requested
- Security Question and Answer
 - User Information (password must be at least 7 characters and contain both numbers and letters)
- Contact Information
- Marketing Communication
 - Please note helpful logistical information about the program you are registering will typically be sent via e-mail, if you select to allow e-mail contact.

Continue and complete the Additional Information page.

Click "Continue" to Review and Pay.

- Please note there is not a "Promo Code" available for this program.
- View the registration policies and confirm by checking the box.
- Click "Pay and Register" to be directed to PSUPAY.
- Complete the credit card information and submit payment.
- On the *Transaction Receipt* page, you will need to click the *"Select Sessions"* box to choose your sessions; this button is located on the lower right hand corner.
- After you check out, you may print a copy for your records.

Note: if the system is unable to create a participant profile for you due to a system integration error or if you have other registration questions, please contact the Outreach Non Credit Registration Office at <u>nc_reg_office@outreach.psu.edu</u> or 814-867-4973 for assistance.